

How do I schedule a meal?

Step 1: Fill out the [meal partner form](#) (new meal partners only)

Step 2: Visit our [meal calendar](#) to schedule your own meal!

Are we able to drop off our supplies before parking? Yes. You are more than welcome to pull up in the circle drive right in front of 2A. Call 260-266-3590 and someone will meet you with a cart to load all your supplies on and take them to the House.

Where do we park? Please park in lot P2. We are located on the first floor of Parkview Regional Medical Center inside entrance 2A.

How many people will we be serving? On average, we serve 25 individuals during meals, but please understand, that number is never guaranteed. Our guests can check in or out from 8am-9pm (hours may vary), and they know that the meals are available and free.

Do we need to bring plates, utensils, and cups? We ask that you bring to-go containers with multiple compartments. All meals will need to be individually boxed up. You are welcome to bring plastic silverware too.

How much time should we allow to prepare the meal? Please arrive in enough time to prepare, set up, and serve our guests by the designated meal time. Meal prep begins up to 2 hours prior to each meal time.

What time do we serve the meal? Dinner is served from 6:00-7:00 p.m. Meals are served for 1 hour to allow families the flexibility to come down to dinner on their own time. Families will come and go sporadically throughout the entirety of the meal time. Dinners can be taken to go or families may choose to eat in the House.

Should we stay and clean up? We do appreciate if you are able to stay and clean up after the meal.

What do we do with extra food? Please bring to-go containers to hold the leftovers in the refrigerator for families to eat later. Dinner can be refrigerated up to 3 days after your meal. We can also freeze untouched portions of your meal to use at another time.

May we cook food ahead of time in our own kitchen? We require that meals are prepared in our kitchen, catered by a restaurant, or purchased from grocery stores (ex: Costco, Gordon's, Kroger).

What should we cook? Simple/kid-friendly meals are best. Keep in mind that comfort food is one of the most common stress relievers. Check out our meal ideas for inspiration.

Should we worry about food allergies or dietary restrictions? This is not necessary. Guests are responsible for managing food allergies accordingly.



Should we include a “kid-friendly” dish in our menu? Kids do not commonly stay in the House with their parents, but they do visit every now and then. You are welcome to provide a separate dish of kid-friendly food, but it is not required.

May we bring homemade baked goods? You are welcome to make your baked goods in our kitchen or bring pre-made baked goods from a grocery store.

If we are catering from a restaurant, can we keep it warm with chafing gel fuel cans? Unfortunately, we cannot have an open flame in the house – which includes the chafing gel fuel cans. If you need to keep the food warm, let us know and we can have the oven preheated for you to allow the food to stay warm until the serving time.

Do we need to provide beverages? Yes, please bring individually bottled drinks (water, tea, juice, pop, etc...).

How many volunteers does my group need and what are the age limits? Our kitchen accommodates 2 to 4 individuals comfortably. Kindness Kitchen partners must be 18+ years old.

Can we take pictures during our service? Yes, you are welcome to take group photos and pictures of your group in action. To respect the privacy of our families, we ask that you do not take pictures of our guests. Please share your pictures by emailing them to rmhmeals@parkview.com. You may be featured on our social media! Find us by searching for *Ronald McDonald House Charities of Northeast Indiana* on Facebook and Instagram.

What if we need to cancel the day of our meal? If you need to cancel on the day of your meal, please call our front desk at 260-266-3590. In addition, please consider donating your ingredients and we would be happy to make your meal for you. Or, feel free to make arrangements to have food delivered from a restaurant.

For the safety of our children and parents, if you are not feeling well - STAY HOME!

Are there other ways of providing a meal besides coming in and preparing it myself? Oh yes! We have a solution for everyone! You can cater a meal from a local restaurant and deliver it yourself or have it delivered, fund a meal by donating money or gift cards to local restaurants or grocery stores, or donate ingredients for a meal so that we can cook it!

Does the RMHC accept donations? Yes, we are always in need of grab-and-go snacks, as well as basic everyday household items. Please see our wish list.

Upon Arrival... Your group will be greeted by a volunteer or staff member who will show you around the kitchen and answer any questions. Please reference the *Basic Food Preparation Procedures and Guidelines for Serving and Cleaning Up Your Meal* listed on the right side of the pantry on a clipboard. The Kindness Kitchen meal log is also on the clipboard on the right side of the pantry door. Please fill out the information and keep track of how many people you serve throughout the evening.

Thank you! On behalf of all the guest families here at Ronald McDonald House, thank you for providing a healthy, comforting, home-cooked meal. We look forward to meeting your group!

Directions to Ronald McDonald House from Parkview Plaza Drive

